

**RESIDENTIAL BOARD AND CARE AND  
HOME PLUS CHECKLIST – 06R**  
OCCUPANCY-SPECIFIC FIRE SAFETY FEATURES



## RESIDENTIAL BOARD AND CARE CHECKLIST AND HOME PLUS – 06R

ITEM NO.	SAFETY FEATURE	REFERENCE	DESCRIPTION
INFO	When to use checklist 06-R	91-101/23-1.3	<p>The attached checklist shall be used for all buildings <b>or</b> portions of buildings used for lodging and boarding of four or more residents not related by blood or marriage to the owners or operators for the purpose of providing personal care services.</p> <p>This checklist is specifically targeted for the inspection of facilities providing personal care for residents <b>who require assistance</b> with self-preservation care and the ability to evacuate the building in an emergency.</p>
<b>NEW SMALL &amp; LARGE, EXISTING SMALL &amp; LARGE SHALL MEET THE FOLLOWING:</b>			
<b>Section A</b>			
R01	Fire drills conducted once each month	91-101/31-7.1 91-101/31-7.2 91-101/31-7.3	Fire drills must be conducted monthly and at least 1 drill per quarter per shift must be performed. Night drills may be allowed to be a silent drill with staff carrying out their operating procedures without disturbing the residents, but all other drills must utilize the fire alarm system. Includes actual evacuations following the documented emergency plan. Fire drills include handicapped evacuation procedures for wheelchair and other mobility-impaired individuals, in addition to mobile occupants vacating areas of the building to areas of refuge. Fire drills shall include a review of the emergency plan and execution of the assigned employee duties. Fire drills shall be documented and maintained for review by KSFMO.
R02	Written emergency procedures	91-101/31-7.1	Emergency plans shall be available to all staff. This shall be a written plan for protecting all persons in the event of a fire and may include keeping persons in place, and/or their evacuation to areas of refuge, or from the building. The plan shall include staff response and fire protection procedures needed to ensure the safety of any resident. All employees shall be made aware of the plan and review it at a minimum of every two months. Training shall be documented.
R03	Designated smoking area	91-101/ 1- 4.1 & 31-7.4.1	Where smoking is permitted, non-combustible safety-type ashtrays or receptacles shall be provided in convenient locations.
R04	Closet & bathroom doors	91-101/ 23-2.2.5.2 23-2.2.5.3 22-2.2.5.2 22-2.2.5.3	Closet doors shall be readily opened from the inside in an emergency. Bathroom locks shall be designed to be opened from the outside in an emergency. The opening device shall be readily available to the staff.

## RESIDENTIAL BOARD AND CARE CHECKLIST AND HOME PLUS – 06R

ITEM NO.	SAFETY FEATURE	REFERENCE	DESCRIPTION
R05	Corridor doors	91-101/23-2.3.6.3 23-2.3.6.4 22-2.3.6.3 22-2.3.6.4	Doors shall be provided with latches or other mechanisms suitable for keeping the doors closed. Doors shall be self-closing or automatic closing. <b>EXCEPTION:</b> Buildings protected throughout by an automatic fire sprinkler system must latch but are not required to be self or automatic closing.
R06	Sleeping rooms	91-101/23-3.3.6.1 22-3.3.6.2 22-3.3.6.4 22-3.3.6.6 23-2.3.6.1 23-3.3.6.2 23-3.3.6.4 23-3.3.6.6	Sleeping rooms shall be separated from corridors and other common spaces by 20- minute rated walls. Doors shall be 1 ¾ inch thick and self or automatic closing and latching. <b>EXCEPTION:</b> In building protected throughout by an approved automatic sprinkler system, such barriers shall have a fire resistance rating of not less than 30 minutes, and in conversion, no fire resistance rating is required, but it shall resist the passage of smoke.
R07	Fire extinguishers	90-101/1-6.3 3-2.1	All facilities shall have fire extinguishers with a minimum rating of 2A:10BC placed so the maximum travel distance to the extinguisher is no more than 75 feet. Extinguishers shall be conspicuously located along normal paths of travel.  <b>See Fire Fact 044</b>
<b>EXISTING SMALL FACILITIES (4-16) SHALL COMPLY WITH SECTIONS A AND B</b>			
<b>Section B</b>			
R08	Minimum exit corridor width	91-101/23-2.2.5.1	No door or path of travel to a means of escape shall be less than 28 inches.
R09	Sleeping room smoke detection	91-101/23-2.3.4.1 23-2.3.4.2	Each sleeping room shall be provided with a smoke detector powered by the building electrical system. Battery detectors must have been previously accepted by KSFMO and documented in writing. Testing and maintenance must be properly documented. Inspector will spot-check battery operated detectors to verify operation.  <b>See Fire Facts 002 &amp; 016</b>
R10	Fire sprinkler system	91-101/23-2.3.5.2	An automatic fire sprinkler system shall be installed in all facilities classified as “impractical.”
R11	Smoke detection	91-101/23-2.3.4.2	Smoke detectors powered by the building’s electrical supply shall initiate an alarm audible in all sleeping areas and shall be installed on all levels. Additional detectors shall be installed for living rooms, dens, day rooms, etc. <b>EXCEPTION:</b> fully sprinklered facilities.

## RESIDENTIAL BOARD AND CARE CHECKLIST AND HOME PLUS – 06R

ITEM NO.	SAFETY FEATURE	REFERENCE	DESCRIPTION
R12	Sleeping room secondary means of egress	91-101/23-2.2.3	<p>Sleeping rooms shall have a second means of egress that is independent and remote from the primary exit. This exit must be accessible for fire department rescue. This can be:</p> <ol style="list-style-type: none"> <li>1) A door, stairway, passage, or hall providing a way of unobstructed travel to public way;</li> <li>2) A passage through an adjacent non-lockable space to any approved means of escape; or</li> <li>3) An approved escape window.</li> </ol> <p><b>EXCEPTION:</b> 1) If the sleeping room has a door leading directly to the exterior; 2) exterior stair complying with section 23-2.3.1.2; or 3) building is sprinklered throughout.</p> <p><b>See Fire Fact 024</b></p>
R13	Fire alarm	91-101/23-2.3.4. 91-101/23-2.3.4.2	<p>A manual fire alarm system shall be provided. <b>EXCEPTION:</b> Interconnected smoke detection throughout that includes one manual pull station per floor to continuously sound the smoke detector alarms (when accepted and documented in writing by the KSFMO).</p>

**EXISTING LARGE FACILITIES (17 OR MORE) SHALL COMPLY WITH SECTIONS A AND C**

### Section C

R14	Minimum exit corridor width	91-101/23-3.2.3.3	<p>The minimum exit corridor width shall be 36 inches. The minimum exit corridor width shall be 44 inches when serving 50 or more occupants.</p>
R15	Sleeping room smoke detection	91-101/23-3.3.4.5	<p>Each sleeping room shall be provided with a smoke detector powered by the building electrical system. Battery detectors must have been previously accepted by KSFMO and documented in writing. Testing and maintenance must be properly documented. Inspector will spot-check battery operated detectors to verify operation.</p> <p><b>See Fire Facts 002 &amp; 016</b></p>
R16	Fire sprinkler system	91-101/23-3.1.2.2 13-1.3.2	<p>An automatic fire sprinkler system shall be installed in all facilities classified as "impractical." <b>EXCEPTION:</b> facilities with construction Type I, Type II(222), or one story and Type II(111) construction.</p>
R17	Smoke detection	91-101/23-3.3.4.6	<p>Corridors and common spaces shall be provided with smoke detectors arranged to initiate an alarm that is audible in all sleeping areas. <b>EXCEPTION:</b> fully sprinklered facilities.</p>
R18	Fire alarm system	91-101/23-3.3.4.1 23-3.3.4.2	<p>Audible fire alarm system that is tied to a monitoring company is required. Interconnected smoke detection is not an acceptable alternative. <b>EXCEPTION:</b> Fire alarm system not required if each</p>

## RESIDENTIAL BOARD AND CARE CHECKLIST AND HOME PLUS – 06R

ITEM NO.	SAFETY FEATURE	REFERENCE	DESCRIPTION
			sleeping room has direct exit to the exterior and the building is not greater than 3 stories in height.
R19	Emergency lighting	91-101/23-3.2.9.1	Emergency lighting fixtures shall be provided <u>in all corridors and exit stairs</u> , <b>except</b> when all sleeping rooms exit directly to the exterior.  <b>See Fire Facts 002 &amp; 016</b>
R20	Maximum travel distance	91-101/23-3.2.6.1	The maximum travel distance from every portion of the building to the nearest exit or horizontal exit shall be 100 ft in non-sprinklered buildings and 200 ft when the building is fully sprinklered.
R21	Smoke compartment	91-101/23-3.3.7	In non-sprinklered buildings, each floor level that contains sleeping rooms shall be divided into at least two smoke compartments of approximately the same size <b>except</b> : 1) If corridor length is less than 150 feet; <b>or</b> 2) When all sleeping rooms exit directly to the exterior.
R22	Occupant notification	91-101/23-3.3.4.3	Occupant notification shall be provided automatically, without delay, by an internal and distinct audible alarm. Pre-signal systems shall be prohibited.
R23	Fire department notification	91-101/23-3.3.4.4	In case of fire, provisions shall be made for the immediate notification of the fire department or responsible monitoring station.
<b>NEW SMALL FACILITIES (4-16) SHALL COMPLY WITH SECTIONS A AND D</b>			
<b>Section D</b>			
R24	Minimum exit corridor width	91-101/22-2.2.5.1	The minimum exit corridor width shall be 32 inches.
R25	Sleeping room smoke detection	91-101/22-2.3.4.3	Each sleeping room shall be provided with a smoke detector powered by the building electrical system. Testing and maintenance must be properly documented.  <b>See Fire Facts 002 &amp; 016</b>
R26	Fire sprinkler system	91-101/22-2.3.5.2	An automatic fire sprinkler system shall be installed in all facilities classified as "impractical."

## RESIDENTIAL BOARD AND CARE CHECKLIST AND HOME PLUS – 06R

ITEM NO.	SAFETY FEATURE	REFERENCE	DESCRIPTION
R27	Smoke detection	91-101/22-2.3.4.2	Smoke detectors powered by the building's electrical supply shall initiate an alarm audible in all sleeping areas and shall be installed on all levels. Additional detectors shall be installed for living rooms, dens, day rooms, etc. <b>EXCEPTION:</b> fully sprinklered facilities.
R28	Sleeping room secondary means of egress	91-101/22-2.2.3	Sleeping rooms shall have a second means of egress that is independent and remote from the primary exit. This exit must be accessible for fire department rescue. This can be: <ol style="list-style-type: none"> <li>1) A door, stairway, passage, or hall providing a way of unobstructed travel to public way;</li> <li>2) A passage through an adjacent non-lockable space to any approved means of escape; or</li> <li>3) An approved escape window.</li> </ol> <b>EXCEPTION:</b> 1) If the sleeping room has a door leading directly to the exterior; 2) exterior stair complying with section 23-2.3.1.2; or 3) building is sprinklered throughout. <b>See Fire Fact 024</b>
R29	Fire alarm system	91-101/22-2.3.4.1	A manual fire alarm system shall be provided. <b>EXCEPTION:</b> Interconnected smoke detection throughout that includes one manual pull station per floor to continuously sound the smoke detector alarms (when accepted and documented in writing by the KSFMO).

### NEW LARGE FACILITIES (17 OR MORE) SHALL COMPLY WITH SECTIONS A AND E

#### Section E

R30	Minimum exit corridor width	91-101/22-3.2.3.3	The minimum exit corridor width shall be 36 inches. The minimum exit corridor width shall be 44 inches when it serving 50 or more occupants.
R31	Sleeping room smoke detection	91-101/22-3.3.4.7	Each sleeping room shall be provided with a smoke detector powered by the building electrical system. Testing and maintenance must be properly documented. <b>See Fire Facts 002 &amp; 016</b>
R32	Fire sprinkler system	91-101/22-3.3.5.1	An automatic fire sprinkler system shall be installed in all facilities classified as "impractical."
R33	Smoke detection	91-101/22-3.3.4.8	Corridors and common spaces shall be provided with smoke detectors arranged to initiate an alarm that is audible in all sleeping areas. <b>EXCEPTION:</b> fully sprinklered facilities.
R34	Fire alarm system	91-101/22-3.3.4.2 22-3.3.4.1	Audible fire alarm system with initiation by manual, sprinkler, and/or detection means is required. Interconnected smoke detection is not an acceptable alternative.

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## RESIDENTIAL BOARD AND CARE CHECKLIST AND HOME PLUS – 06R

ITEM NO.	SAFETY FEATURE	REFERENCE	DESCRIPTION
R35	Emergency lighting	91-101/22-3.2.9.1	Emergency lighting fixtures shall be provided <u>in all corridors and exit stairs</u> , <b>except</b> when all sleeping rooms exit directly to the exterior.  <b><i>See Fire Facts 002 &amp; 016</i></b>
R36	Maximum travel distance	91-101/22-3.2.6.1	The maximum travel distance from every portion of the building to the nearest exit or horizontal exit shall be 100 ft in non-sprinklered buildings and 200 ft when the building is fully sprinklered.
R37	Occupant notification	91-101/22-3.3.4.4	Occupant notification shall be provided automatically, without delay, by an internal and distinct audible alarm. Pre-signal systems shall be prohibited.
R38	Fire department notification	91-101/22-3.3.4.6	In case of fire, provisions shall be made for the immediate notification of the fire department by telephone or other means.